

Employee COVID-19 Exposure Flowchart



Important Reminders:

- Only a person directly exposed to a case is considered an exposure. For example, if an employee's spouse is exposed to someone at work, but the actual employee is not, the employee can come to work, but the spouse is under self-quarantine.
- Submit any medical/physician documentation to Human Resources via HR@sf.edu.
- To calculate the quarantine period, the day of last exposure is counted as day 0, count out 14 days from that day. The employee can return to work on the 15th day.
- **Employees must complete the Employee Illness Self-Certification to Return to Work form before returning to work.**
- Testing sites in Indiana:
<https://www.coronavirus.in.gov/2524.htm>